Your New Bill Summary Page

The first page of your new billing statement summarizes your monthly activity.

1. IDENTIFICATION
   This information appears on every page of your bill. It includes your name, account number, billing date, payment due date, and a number you may call with questions.

2. CUSTOMER MESSAGE
   Watch this space for important information concerning your account, services and upcoming events.

3. ACCOUNT SUMMARY
   An overview of the current status of your account starting with charges from your previous bill and any payments and adjustments applied since your last billing. The current month’s charges are summarized by category with the Total Amount Due at the bottom.

4. REMITTANCE SECTION
   The Remittance portion should be removed and included with your payment in the envelope provided. Write in the amount enclosed in the space provided and indicate any address changes on the back of the coupon. Our address appears on this section so that it will show through the window in your return envelope.
Charges Inside Your Bill

The second and subsequent pages explain your charges in more detail.

1. **CURRENT SERVICE CHARGES**
   
   This area lists each recurring monthly charge posted to your account for a subscribed services network, such as telephone service. Each charge is identified and includes the effective dates, number of units charged, the cost per unit, and the total cost. This area may be followed by a section for Other Charges and Credits which will show any non-recurring charges and credits posted to your account during this billing cycle. A description of each charge or credit and the amount is included. Any associated taxes, surcharges and fees will also be shown.

2. **CURRENT LONG DISTANCE CHARGES**
   
   This section lists all the long distance calls placed during the current bill cycle. In addition to details for each call, it groups calls by call type to show all calls and subtotals within each calling plan, direct dialed, and other call types. The calls are also grouped and subtotaled by long distance carriers and you may have separate sections or pages for calls handled by different carriers.

3. **OTHER SUBSCRIBED SERVICE CHARGES**
   
   These sections list all the subscribed service charges accumulated during the current bill cycle. Details include any subscribed packages, charges, credits, taxes, and surcharges. Each subscribed service is listed in a separate section.